

RECORD OF PROCEEDINGS
MINUTES OF THE GRANDVIEW HEIGHTS SCHOOLS BOARD OF EDUCATION
Regular Meeting – November 8, 2022

The Grandview Heights Schools Board of Education met in regular session in the Larson Middle School Media Center.

Call to Order: President Eric Bode called the meeting to order at 7:00 p.m.

Roll Call	Members Present:	Members Absent:
	Eric Bode	
	Emily Gephart	
	Kevin Gusé	
	Katie Matney	
	Molly Wassmuth	

The Pledge of Allegiance was said.

Board Meeting Minutes

Recommendation for Approval (Motion 23-027) Mrs. Gephart moved to approve the following meeting minutes:

1. Regular Meeting, October 19, 2022

Mr. Gusé seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mrs. Matney, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

Recognition – Emanuel Maniatis Retirement

Mr. Andy Culp and Mr. Chris Deis recognized Emanuel Maniatis for his years of service to Grandview Heights Schools and congratulated him on his upcoming retirement.

Superintendent's Report

Teaching and Learning

- At Stevenson Elementary, school counselor Mrs. Doran has started her small groups (focused on friendships, emotional regulation, etc.) and has nearly 60 students participating!
- Congratulations to Mary Kate McKinney, grade 3, Padma Gupta, grade 5, and Brynn Duling, grade 6! Their ghoulish, spine-tingling stories are the winners of this year's 8th Annual Halloween Writing Contest.
- Larson Middle School eighth graders will travel to Washington, D.C. this week for their annual experiential learning trip.
- Plan to attend one or more of the upcoming holiday vocal and instrumental concerts. Visit the Performing Arts webpage at www.ghschools.org for a complete listing.
- Grandview Heights High School clubs BARC (Bobcat Anti-Racism Collective) and SDA (Students Demand Action) sponsored a Candidates Night in October. Students had the opportunity to learn about national and
- state-level candidates in the midterm elections, do election research, and learn more about campaign planning.

Congratulations to...

- The GHHS Performing Arts Department for a fantastic performance of *Little Women* November 3-5! Our talented students continue to amaze and entertain me!
- Our varsity Boys Soccer Team is playing in the state semi-finals TOMORROW night! Go Bobcats!
- Will DeVere was named MSL-Ohio Division Player of the Year in Boys soccer, Maci Tew was named MSL-Ohio Division Player of the Year in Girls cross country, and Jack Rickert was named MSL-Ohio Division Lineman of the Year in football.

District Wide

- Save the Date – January 7, 2023, for our official ribbon cutting ceremony celebrating the opening of the comprehensively renovated Grandview Heights High School.
- Our construction project remains on time, on quality, and on budget. Visit www.ghschools.org to stay informed.

Community Engagement

- The Financial Prospectus 2022 has been delivered to residential mailboxes and I had the recent pleasure of hosting the Northwest Area Realtors Association for a tour of the high school renovation last week.

- Parents, staff, and community members are invited to attend Coffee & Conversation with Superintendent Culp gatherings on November 18, February 10, and April 14. We gather in the District Administration collaboration space on the second floor of the new Larson Middle School.

Recent Press

Follow us on Facebook at Grandview Heights Schools and regularly check our website at www.ghschools.org for news and updates. When posting and sharing, remember to include #belongingmatters #GHSDreamBig.

- *Tri-Village Magazine*
<https://www.cityscenecolumbus.com/communities/tri-village/grandview-heights-brothers-create-new-board-game/>
- *ThisWeek News*
Financial Prospectus 2022
<https://www.dispatch.com/story/news/local/communities/grandview-heights/2022/10/20/grandview-heights-schools-notes-financial-prospectus-headed-to-residents/69577170007/>

GHHS Green Dot Training

<https://www.dispatch.com/story/news/local/communities/grandview-heights/2022/11/08/bystander-training-gives-grandview-students-insight-to-combat-violence/69599690007/>

Kids' Club Profile

<https://www.dispatch.com/story/news/local/communities/grandview-heights/2022/10/21/grandview-heights-schools-child-care-program-provides-fun-relaxing-atmosphere/69527978007/>

Boys and Girls Soccer

<https://www.dispatch.com/story/sports/high-school/soccer/2022/11/06/new-albany-bexley-grandview-heights-win-ohsaa-boys-soccer-regional-titles/69621654007/>

<https://www.dispatch.com/story/sports/high-school/soccer/2022/11/03/ohsaa-boys-soccer-regional-new-albany-liberty-bexley-columbus-academy-grandview/69611612007/>

<https://www.dispatch.com/picture-gallery/sports/high-school/soccer/2022/11/02/ohsaa-girls-soccer-regional-semifinals-columbus-ohio-photo-gallery/8249251001/>

<https://www.dispatch.com/story/sports/high-school/soccer/2022/11/02/olentangy-orange-dublin-jerome-grandview-ohsaa-girls-soccer-regional-semifinals/69611592007/>

Construction

Construction Progress Update

Mrs. Colleen Cross, Assistant Project Manager, Corna-Kokosing/Elford (CKE), provided the following recent highlights of the construction project:

- November 28th is the substantial completion date for the GHHS renovation.
- Outdoor learning space seating has been installed.
- Lettering on the masonry sign in front of GHHS will be installed soon.
- Second floor final cleaning and punch list items are in progress.
- Furniture installation begins on November 21st.
- Music and athletic area flooring is being completed on the first floor.
- Auditorium aisle carpeting and lighting has been installed.
- Auditorium glass railing has been completed.
- Lockers are still tracking to arrive on November 25th.
- Additional gym bleachers will be installed prior to the first home basketball game.
- Coordination with the City on phase 3 site plan work in ongoing.

Discussion

Mr. Bode mentioned the extended winter break and asked for an update on how the plans are going for that move.

Mr. Culp explained that this winter break will involve moving two buildings. The high school staff will be moving into the newly renovated high school and the 4th-8th grade staff will be moving from the old EI/LMS building into the new Larson Middle School. He also explained that many lessons were learned after going through the first move 18

months ago. A new moving company, which specializes in school moves, is being utilized for this upcoming move. That company is actually meeting with staff tomorrow to discuss and plan for the move. Mr. Culp explained that the process will also include reviewing the items in storage at the McKinley Avenue storage facility to determine what needs to be brought back.

Mr. Jim Buffer also explained that the Stevenson staff visited EI/LMS yesterday to determine whether they could use any of the existing furniture at Stevenson Elementary. He also explained that the moving company will assist with selling some existing furniture that is no longer needed.

Core Team Committee Report

Mr. Bode explained that the Construction Core Team has been working with the City regarding changes to the final site plan and Planning Commission approval.

Mr. Culp mentioned the Board had approved sconce lighting on the front of the high school and the Core Team will need to revisit that. At the time of the approval, it may not have been known that there would be 6 light posts along the arching sidewalk in front of the high school.

Business and Finance

Treasurer Beth Collier presented to the Board on the following:

Financial Highlights

General Fund (001)

- General Fund Revenues
 - Taxes – 2nd half settlement rec'd; 46.4% of budget.
 - State Funding – 35% of budget.
 - Property Tax Allocation – 2nd half settlement rec'd; 49.0% of budget.
 - Grandview Yard – 2nd half settlement rec'd; 52.4% of budget.
 - Interest Earnings (Other Revenue) for October, 2022: \$40,575.39.
- General Fund Expenditures
 - FYTD Budget: 4 months (33.3.0%)
 - Total FY Expenditures: 33.5% of budget
- General Fund Investments
 - US Bank Investment account: average yield to maturity 2.21%

Construction Fund (004):

- Interest Earnings for October, 2022: \$11,636.33.
- Interest Earnings Project-to-Date: \$1,847,573 (net of investment advisory fees)
- 79.5% of Soft Costs have been spent.
- 91.3% of Construction Costs have been spent.
- Current Fund Balance: \$7,808,755.07
- Investments: 1.62% average yield to maturity.
- Star Ohio: 3.13% yield on liquid funds.

Permanent Improvement Fund (003):

- Current Fund Balance: \$1,380,856.21
- Unreserved Fund Balance: \$1,002,949.85
- Upcoming expenditures:
 - GHHS Roof, \$296,647.
 - Athletic complex master planning, \$9,334.
 - GHHS gym entrance restoration, \$7,940.
 - Emergency power to sump and coolers/kitchen mixing valves, \$6,452.14
 - GHHS tech room windows - \$28,267.87
 - Wrestling mats - \$8,100.70
 - LMS gym shades - \$8,628

Annual Bond Millage Setting Process:

- Overview of Process
 - Calculated and adjusted annually
 - Certification to Franklin County Auditor (early November)
 - How much is on hand in the Debt Service Fund?
 - How much are the required debt service payments next year?

- What other sources of funds does GHS have to help make the debt payments?
 - County Auditor will calculate the necessary millage (mid-late November)
 - Millage calculation is sent to the school district for approval (late November)
 - New bond millage rate goes into effect (January)
- 2018 Bond Levy
 - 7.51 Ballot Millage (5.85 Mill Increase)
 - BoE Resolution earmarking additional GV Yard funds to reduce the bond millage (October, 2018)
 - Actual increase to taxpayers: 2.8 mills
 - Committed to a transparent presentation annually
 - \$908,906 of GV Yard funds will be used toward 2023 debt service payments
 - Certified to Franklin County Auditor – November 8, 2021
 - Will share official calculated millage rate at the December BoE meeting

Finance Committee Report

Mrs. Gephart explained that the Finance Committee had not met since the last Board meeting. The next meeting is scheduled for Monday, November 21, 2022.

Recommendations for Approval (Motion 23-028) Ms. Wassmuth moved to approve the following:

1. Then and Now Certification

Recommend the Board approve the following then and now certifications:

- PO 39857, Maria Ionno, homecoming supplies
- PO 39932, Tri-Village Rotary Club, quarterly dues
- PO 39809, VISA, keyboard key replacement
- PO 39939, VISA, math subscription
- PO 39950, Jill Younkin, freshman class homecoming supplies
- PO 39961, Tractor Supply Company, fencing
- PO 39951, Ohio State University, student tuition and fees
- PO 39974, Cornwell Lawn & Landscaping, grounds maintenance
- PO 39916, Ronan Hayes, reimbursement for homecoming décor
- PO 39917, RaeAnna Wieland, biology supplies reimbursement
- PO 39999, Ronan Hayes, reimbursement for student council supplies
- PO 39658, State Security, fire inspection
- PO 40009, Food Service Dept, vaccine clinic snacks
- PO 40011, Kristi Urig, reimbursement for Key Club supplies
- PO 40007, State Security, fobs and service
- PO 40016, Chris Szabo, reimbursement for XC team refreshments
- PO 40018, Rick Littler, tree trimming
- PO 40022, ACCO Brands, supplies

2. Budget Adjustments

Recommend the Board approve the following adjustments:

Estimated Receipts & Appropriations

- Model UN (200-9124) -\$10,000
- Expanding Opportunities for Each Child Grant (572-9923) - \$1,817.97
- GHMCEF Grants (018-9055) - \$2,000
- Tournament Revenue (022-9102) - (\$10,000)
- Athletics (300-9101) - \$12,000

3. Intra-Fund Transfer

Recommend the Board approve a transfer of \$66.19 from the Class of 2022 (200-9132) to the Class of 2023 (200-9133).

4. SMS Vending, LLC

Recommend the Board approve a contract with SMS Vending, LLC for the operation of healthy vending machines at various locations throughout the district.

5. Julian & Grube, Inc. Contract Amendment
Recommend the Board approve a contract amendment with Julian & Grube, Inc. in the amount of \$2,200 for federal Single Audit work to be completed as part of the 2021-2022 annual financial audit.
6. Donation
Recommend the Board accept the following donation:
 - a. \$50 gift card from Giant Eagle to the Athletic Department

Mrs. Gephart seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mrs. Matney, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

Personnel

Recommendations for Approval (Motion 23-029) Mr. Gusé moved to approve the following:

1. Classified Notice of Appointments
Recommend the Board approved the following classified Notice of Appointments:
 - a. Katie Burton; Paraprofessional, 4hrs per day, Step 3, \$18.16 per hour, effective 10/26/22
 - b. Matthew Morley; Custodian, step 2 \$18.25 per hour, updated date of 11/2/22
 - c. Jeffrey Zarbaugh; Custodian, step 1, \$17.95 per hour, effective day TBA
2. Classified Resignation
Recommend the Board accept the following classified resignation:
 - a. Stori Rex; Paraprofessional, effective 11/11/2022
 - b. Sean McCloud; Custodian, updated date of 11/11/2022
3. Supplemental Contract Correction
Recommend the Board approve the following correction to the supplemental contract for the following employee:
 - a. Caleb Evans; Model OMUN 9-12, III-2-5, \$4,736.03
4. Supplemental Contracts
Recommend the Board to approve the following supplemental contracts for the 2022-2023 school year:

Certificated

- a. Brad Gmerek; Basketball, JV Boys, IV-3-M, \$4,961.55

Non-Certificated

- a. Joe Ingram; Basketball, 8th Grade Coach, Girls, V-1-3, \$2,706.30
- b. Marsha Stahurski; Bowling, Assistant Coach, VI-1-1, 1,804.20
- c. Ashley Stahurski; Bowling, Head Coach, III-2-5, \$4,736.03
- d. Jeremy Evans; Wrestling, Middle School Coach, V-1-4, \$2,706.30
- e. Whitney Lorber; Basketball, JV Girls, IV-1-1, \$3,157.35
- f. Brian Heilbronner; Assistant Swimming Varsity Coach (.45 FTE), V-1-3, \$1,217.84

5. Stipend Contracts

Recommend the Board to approve the following stipend contracts for the 2022-2023 school year:

Certificated

- a. Melissa Miglesz; DC Chaperone, \$750
- b. Allyson Sanders; DC Chaperone, \$750
- c. Brittney Sharma; DC Chaperone, \$750
- d. Carl Acton; DC Chaperone, \$750
- e. Meredith Beam; DC Chaperone, \$750
- f. Kathleen Cress; DC Chaperone, \$750

Non-Certificated

- a. Aja Price; PM Duty- SE (1st semester), \$450
- b. Aja Price; PM Duty- SE (2nd semester), \$450
- c. Patty Haney; DC Chaperone, \$750
- d. Stori Rex; DC Chaperone, \$750

6. GHHS Building Stipends

Recommend the Board approve the following GHHS building stipend:

- a. Marc Alter; Storytellers Club, \$600

7. OHSAA Tournament Worker Payments

Recommend the Board approve the following payments for the OHSAA Tournament Workers for the 2022-2023 tournament season.

- a. Ticket Taker/Seller/Announcer - \$25 per game
- b. Athletic Trainer - \$60 per game
- c. Site Manager - \$75 per game- Soccer, \$70 per game- Volleyball

8. FMLA Request

Recommend the Board approve the following FMLA request:

- a. Roni Pettit; effective 10/10/22 and projected through 11/25/22

9. Job Description

Recommend the Board to approve the following updated job descriptions:

- a. Track and Field Varsity Assistant (Boys and Girls) Coach job description
- b. Apprentice Maintainer job description

10. Classified Evaluation Templates

Recommend the Board approve updated copies of the following classified evaluation templates.

- a. 6-month evaluation
- b. Annual evaluation

11. Kids' Club Separation of Employment

Recommend the Board accept the following separation of employment:

- a. Sydney Moore; Recreation Leader, effective 10/28/22

Ms. Wassmuth seconded the motion.

Mrs. Matney asked about the recommendation for the evaluations in item #10 and specifically what the changes were to those documents.

Mr. Culp explained that the changes primarily involved cleaning up old outdated language, but also reflected a new 6-month evaluation that was developed as part of the recent negotiations process with non-teaching staff.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mrs. Matney, aye; Ms. Wassmuth, aye.
Motion carried 5-0.

Board Policy and Procedure
Policy Committee

Mr. Gusé reported the Policy Committee had not met since the last Board of Education meeting.

Recommendations for Approval (Motion 23-030) Mr. Gusé moved to approve the following:

1. Board Policy

Recommend the Board approve the following policies on final reading:

- a. KMA-R – Relations with Support Organizations
- b. GBCB – Staff Conduct
- c. IGAC – Teaching About Religion
- d. IND/INDA – School Ceremonies and Observances/Patriotic
- e. EBC – Emergency Management and Safety Plans
- f. IGCH-R (Also LEC-R) – College Credit Plus
- g. IGDJ – Interscholastic Extracurricular Eligibility
- h. KMA – Relations with Support Organizations
- i. LEC-R (Also IGCH-R) – College Credit Plus

Mrs. Matney seconded the motion.

Mr. Bode asked about the change in Policy IND/INDA (School Ceremonies and Observances/Patriotic).

Mr. Gusé explained that the policy includes language that special recognition shall be given to national holidays and the building principals shall encourage a discreet observation of the holidays which have become part of the American heritage. These observations may be in the form of a school assembly or as part of the classroom work. As part of the policy, the Board directs the administration to develop specific appropriate activities within each building to convey the meaning and significance of Veterans Day, the only holiday to which this provision applies.

The policy also states that the district must refrain from promoting and remain neutral on any religious holidays.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mrs. Matney, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

Curriculum and Instruction

Teacher and Learning Committee Report

Mr. Gusé reported the Teaching and Learning Committee had not met since the last Board of Education meeting.

Co-Curricular Activities and Extracurricular Activities

Recommendations for Approval (Motion 23-031) Mrs. Gephart moved to approve the following:

1. Field Trip
Recommend the Board approve the following field trip to Camp Nuhop in Perrysville, Ohio, for the GHHS Swim and Dive Team:
 - a. December 18-19, 2022
 - b. 17-18 Students / 2-3 Chaperones
 - c. Transportation, meals, and lodging funded by parents (\$80 cap/student)
 - d. Costs beyond \$80 per student funded by Swim Boosters

2. Volunteers
Recommend the Board approve the following volunteers:
 - a. Lori Burke
 - b. Jay Gupta
 - c. Melissa Hamble
 - d. Seth Metcalf
 - e. Perry Mohr
 - f. Patrick John (PJ) Tingler
 - g. Jasmin Wurster
 - h. Richard Wurster

Ms. Wassmuth seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mrs. Matney, aye; Ms. Wassmuth, aye.

Motion carried 5-0.

Other

Mr. Bode gave an update on a topic he brought up at the last Board of Education meeting regarding a possible revenue sharing agreement with the Village of Marble Cliff relative to the AEP substation being developed at the corner of Fifth Avenue and

Dublin Road. He explained that the school attorney is currently doing some legal research on the topic before the Board makes any decisions about moving forward.

Mrs. Matney also reported that the strategic planning core team met to set guidelines and expectations for the upcoming strategic planning process. Mrs. Matney and Mrs. Gephart are serving as members of that core team.

Mrs. Matney also mentioned the upcoming Ohio School Boards Association annual Capital Conference.

Adjournment

Motion 23-032 (Adjourn) Ms. Wassmuth moved to adjourn the meeting. Mrs. Gephart seconded the motion.

Roll Call: Mr. Bode, aye; Mrs. Gephart, aye; Mr. Gusé, aye; Mrs. Matney, aye; Ms. Wassmuth, aye.

President Bode declared the meeting adjourned.

ATTEST:

President

Treasurer